



# DMI COLLEGE OF ENGINEERING

AN AUTONOMOUS INSTITUTION

(Approved by AICTE, New Delhi & Affiliated to Anna University)

Palanchur, Chennai – 600123

Website: <https://dmice.ac.in> , E - mail: [coe@dmice.ac.in](mailto:coe@dmice.ac.in).

**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

## APPLICATION FOR PHOTO COPY OF ANSWER SCRIPTS

### INSTRUCTION TO CANDIDATES

1. Fee for obtaining Photocopy is Rs.300/- per answer script and shall be paid at the College only.
2. Application for Photocopy of answer scripts must be submitted to the Controller of Examinations on or before 09.03.2026
3. The candidate is advised to register for the subject, in which Photocopy is sought for within the stipulated time for the next examination without waiting for the supply of Photocopy/results of Revaluation.
4. There is no provision for Photocopy of Practical/Project examination Papers.
5. Incomplete/defective application will be rejected and the fee will neither be refunded nor adjusted towards any fee due to the Institution.
6. No application will be accepted beyond the due date prescribed.
7. The Head of the Department should ensure while recommending application that the subject code and the subject(s) filled in the respective columns by the candidate are verified and found to be correct.

1.	Name	
2.	Register Number	
3.	Degree & Branch	
4.	Month & Year of Examination	
5.	No. of Subjects applied for Photocopy	
6.	Amount of fee paid to the College	

8. Subjects for which photocopies of valued answers scripts required:

Semester No.	Subject Code	Subject Title	Grade	Result
1.				
2.				
3.				
4.				
5.				

9. Recommendations of the HOD

**Signature of the HOD**

Date:

Station

**Signature of the Candidate**